



Siena College Quezon City, Inc.

INTEGRATED BASIC EDUCATION

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REGISTRATION FORM (Old Students)

Academic Year 20__-20__

Please fill up this form correctly and legibly.

() Old Student
() New Student

Grade/ Year & Section: _____

() Sped () Grade School () Junior High School
() High School () Beaterio High School

PERSONAL INFORMATION

Last Name: _____ First Name: _____ Middle Name: _____

City Address: _____ Baranggay: _____

Provincial Address: _____

Date of Birth: _____ Place of Birth: _____ Nationality: _____

Religion: _____ Civil Status: _____ Gender: Male Female Age: _____

Email Address: _____ Telephone Number: _____ Mobile Number: _____

FAMILY DATA

Father	Mother
Father's Name: (Full Name) _____	Mother's Name: (Full Name) _____
Tel. & Mobile Number: _____	Tel. & Mobile Number: _____
Educational Attainment: _____	Educational Attainment: _____
Occupation: _____	Occupation: _____
Email address _____	Email address _____

If applicant living with Guardian:

Name of Guardian: _____ Relationship _____

Tel. & Mobile Number: _____ City Address: _____

Do you have siblings who are currently enrolled in Siena College Quezon City, Inc.? Yes No

Name: _____ Grade _____

School Last Attended _____ Address: _____

I promise to abide by the rules and regulations of the school.

I will see to it that my child will abide by the rules of the school.

(Student's Signature)

(Parent's Signature)

Date of Registration: _____, 20__

Procedure of Enrollment for Old Students:

1. Submit the original report card (F138) for evaluation or cancellation (front door- Registrar's Office).
2. Proceed to Window 1 for IBED 1 (Grade School), Window 2 for IBED 2 (High School) of the Registrar's Office for section placement and assessment and Window 3 for inquiries and admission of new student and transferees.
3. Kindly proceed to the Finance Office and present Registration Form for payment of fees and get your placement card.
4. Lastly, get your list of books and requirements (beside: Finance Office- these are all available at Siena Bookstore)

Important:

Be sure to bring the placement card on the 1st day of classes (June 09, 2016) as your admission card. (Section indicated is FINAL).

***Please be guided accordingly.
Thank you and May God bless all of us always!***

Admissions:

Truck line: 415-12-80/ 414-1155 to 59
Loc. Number: 103 - Registrar 207- Principal's Office 112- Guidance
www.scqc.edu.ph

CUT HERE

Placement Card
Academic Year 20__-20__

Grade & Section _____
Name _____
(Surname) (First Name) (M.I.)
Address _____ Brgy _____
Tel/CP No. _____ Date of Birth _____ Place of birth _____
Father's Name _____ Mother's Name _____
Occupation _____ Occupation _____
Guardian's Name _____ Relationship _____

Note: Please bring and submit this card to your Teacher- Adviser Date of Registration
as admission pass on the first day of school . _____